

2023 CITY *of* COLUMBIA

Minority BUSINESS OPPORTUNITIES

Directory CITY OF COLUMBIA DEPARTMENTS & COMMUNITY PARTNERS

Did you know the City of Columbia has a 15% city-wide goal to utilize minority and women-owned business enterprises (M/WBE)? In FY 2021-2022, the City awarded over \$25 million to M/WBEs.

KALENNA P. GINYARD, Program Compliance Specialist

1401 Main St., 4th Floor, Columbia, SC 29201 / Kalenna.Ginyard@columbiasc.gov / 803.545.3960



We Are Columbia

OBO.COLUMBIASC.GOV

A Message from Director, AYESHA DRIGGERS

The City of Columbia's Office of Business Opportunities (OBO) is excited to present the 2023 Minority Business Opportunities Directory. The purpose of the Minority Business Opportunities Directory is to support our Supplier Diversity Strategy by providing minority and women owned business enterprises (M/WBE) with an opportunity to introduce their various products and services while directly interacting with city departments and key purchasing officials.

In 2015, our City Manager, Teresa Wilson, demonstrated her commitment to the inclusion of small and diverse groups in the procurement of city goods and services, by approving a 10% city-wide M/WBE goal. After exceeding the initial goal of 10% in 2019, the city-wide goal was raised to 15%.

To support this effort, OBO developed a Supplier Diversity Strategy that leverages, engages and values the human and cultural differences that makes the City of Columbia a World Class City.

The City of Columbia's Supplier Diversity Strategy:

- **Promotes the innovation and development of new products, services, and solutions;**
- **Provides multiple diverse channels from which to procure goods and services;**
- **Allows small businesses to take advantage of new opportunities for business expansion into new and emerging markets based on the shifting and growing needs of the city; and**
- **Showcases the City of Columbia's interest in and commitment to the economic growth of all communities.**

Understanding the important impact that M/WBEs have on the social and economic vitality of the local community, the City of Columbia has also implemented programs such as our Columbia Disadvantaged Business Enterprise (CDBE), Local Business Enterprise (LBE), and our Mentor Protégé Programs (MPP) to assist in the cultivation and growth of diverse businesses and ensure they are given equal access to participate in all areas of procurement.

We hope that you will use this information as a tool to strengthen your business, expand your network, and possibly become one of our great community partners!



Ayesha Driggers, MPA
Director, City of Columbia's
Office of Business Opportunities



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MINORITY BUSINESS OPPORTUNITIES DIRECTORY

City of Columbia & Community Partners

City of Columbia

911 COMMUNICATIONS

Ms. Denise Felder
(803) 988-8005
Email: Denise.Felder@columbiasc.gov

Website: www.columbiasc.gov

*Phone Cords, Heavy Duty Furniture, Headsets,
Miscellaneous Office Supplies*

ADMINISTRATION - BUDGET & PROGRAM MANAGEMENT

Ms. Ruby Hampton
(803) 545-3146
Email: Ruby.Hampton@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies, Printing Supplies, Catering

ADMINISTRATION - DEVELOPMENT

Assistant City Manager Missy Gentry
(803) 545-3037
Email: Missy.Gentry@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies, Printing Supplies, Catering

ADMINISTRATION - GOVERNMENT AFFAIRS

Ms. Whanna Bouknight
(803) 545-3044
Email: Whanna.Bouknight@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies, Printing Supplies (Business Cards)

BUSINESS LICENSE

Ms. Angela Tarrant
(803) 545-3341
Email: Angela.Tarrant@columbiasc.gov

Website: finance.columbiasc.gov/business-licensing

*Office Supplies, Printing Supplies, Uniforms, Shredding
Services*

CITY ATTORNEY'S OFFICE

Ms. Jennifer Hendrix
(803) 737-4242
Email: Jennifer.Hendrix@columbiasc.gov

Website: www.columbiasc.gov

*Office Supplies, Printing and Binding Services (Large
Documents, Court Briefs, Exhibits, etc.), Catering,
Promotional Items (Shirts, Jackets, Sweaters, etc.), Court
Reporters, Title Abstractors, Document Destruction
(Secure Shredding)*

COLUMBIA CANAL & LAKE MURRAY WATER PLANT

Mr. Sidney (Trey) Varn
(803) 749-5854
Email: Sidney.Varn@columbiasc.gov

Website: www.columbiasc.gov

Pumps and Parts, Motors and Parts, Water Treatment Chemicals, Cleaning Products, Office Products, Food Grade Lubricants, Chemical Feed, Equipment, Paints and Painting Supplies, Miscellaneous Tools, Air Compressors and Parts, Environmentally Safe Herbicides

COMMUNITY DEVELOPMENT

Mr. Scott Hirt, Administrative Specialist
(803) 545-3082
Email: Scott.Hirt@columbiasc.gov

Website: communitydevelopment.columbiasc.gov

Office Supplies, Copy Paper (all colors), Mailing Envelopes (all sizes), Organizers (all sizes), Batteries and Keyboards for Desktop Computers and Mouse, Promotional Items for Events

ECONOMIC DEVELOPMENT OFFICE

Ms. Brenda Jones
(803) 734-2700
Email: Brenda.Jones@columbiasc.gov

Website: www.choosecolumbiasc.com

Office Supplies, Printing Services, Catering, Photography, Advertising

EMERGENCY MANAGEMENT

Mr. Harry N. Tinsley
(803) 545-4296
Email: Harry.Tinsley@columbiasc.gov

Website: www.columbiasc.gov

COVID-19 PPE (N95 masks, surgical masks, medical gloves, etc.), Air Purifiers, Sanitizer, Bottled Water, Additional goods and services based upon the type of emergency

FINANCE DEPARTMENT

Ms. Bridget Garcia
(803) 545-3490
Email: Bridget.Garcia@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies

FIRE DEPARTMENT

Assistant Chief Mickey Folsom
(803) 545-3730
Email: Mickey.Folsom@columbiasc.gov

Logistic Chief Alpod Williams
(803) 733-8593
Email: Alpod.Williams@columbiasc.gov

Website: colafire.net

Office Supplies, Printing (Brochures, Promotional Items), Medical Supplies (First Aid Kits), Safety Supplies (Gloves, Goggles, Vests, Rain Jackets), Cleaning Supplies, Specialty Uniforms, Boots, Signs and Framing, Work Uniforms (BDU Pants, Dress Shoes), Fire Equipment (Fire Hoses, Nozzles, Axes)

FLEET SERVICES

Mr. Dothan Wells
(803) 545-3807
Email: Dothan.Wells@columbiasc.gov

Website: www.columbiasc.gov

Auto/Truck Parts and Equipment, Automotive Cleaners, Degreasers, Shop Supplies

HUMAN RESOURCES

Ms. Tiniece Jarvis
(803) 545-3008
Email: Tiniece.Javis@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies; and Printing Supplies

INFORMATION TECHNOLOGY

Mr. Cory Williams
(803) 737-4264
Email: Cory.Williams@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies, Technical Consulting (Network, Active Directory, Security, SharePoint, etc.), E-Waste, Printing Services, Technical Training (Windows 10, Microsoft Office), Web Services

METRO WASTEWATER TREATMENT PLANT

Ms. Tomorray Albert
(803) 545-0182
Email: Tomorray.Albert@columbiasc.gov

Website: columbiascwater.net

Heavy Machinery/Equipment, Small Hand Tools, Electrical & Lighting Supplies, Hardware & Building Materials, Cleaning & Sanitation Supplies

OFFICE OF BUSINESS OPPORTUNITIES

Ms. Tonya Porter DeBerry
(803) 545-3953
Email: Tonya.PorterDeberry@columbiasc.gov

Website: obo.columbiasc.gov

Office Supplies, Consulting, Advertising & Marketing, Printing Services, Catering, Promotional Items, Videos & Photography

PARKING OPERATIONS

Ms. Elle Matney
(803) 545-3070
Email: Elle.Matney@columbiasc.gov

Website: parking.columbiasc.gov

Office Supplies; and Printing

PARKS & RECREATION

Mr. Kenneth Rolle
(803) 545-3079
Email: Kenneth.Rolle@columbiasc.gov

Website: parksandrec.columbiasc.gov

Cleaning Supplies, Safety Supplies, Entertainment (Game Tables)

PARKS & RECREATION

Mr. Tom Beasley
(803) 457-5741
Email: Tom.Beasley@columbiasc.gov

Website: parksandrec.columbiasc.gov

Electrical Supplies, Carpentry, Landscaping & Motorized Equipment (i.e.: Pressure Washers, Lawn Blowers, ATV's, and Small Hand Tools), Painting Supplies, Building & Hardware Supplies

PAYMENT CENTER DIVISION

Ms. Galena Alford
(803) 545-3360
Email: Galena.Alford@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies

PLANNING & DEVELOPMENT SERVICES

Ms. Krista Hampton
(803) 545-3425
Email: Krista.Hampton@columbiasc.gov

Website: planninganddevelopment.columbiasc.gov

Office Supplies

POLICE DEPARTMENT

Mr. Patrick N. Goodwin
(803) 545-3571
Email: Patrick.Goodwin@columbiasc.gov

Website: columbiapd.net

Office Supplies, Printing (Promotional Items), Safety Supplies (Gloves, Goggles, Vests, Rain Jackets), Uniforms, Boots, Handcuffs, Lights, Holsters, Traffic Cones, Cleaning Supplies, Personal Protection Equipment

PROCUREMENT & CONTRACTS

Ms. Anita Higgins
(803) 545-4359
Email: Anita.Higgins@columbiasc.gov

Website: procurement.columbiasc.gov

Goods and Supplies, Information Technology, General Services & Repairs, Fleet/Vehicle Purchases & Services, Professional Services, Construction Services, Utility Operations, Engineering Procurements

PUBLIC RELATIONS DEPARTMENT

Ms. Veronica Walker
(803) 545-3258
Email: Veronica.Walker@columbiasc.gov

Website: www.columbiasc.gov

Printing Supplies, Advertising Materials, Software Services

PUBLIC WORKS

Mr. Robert Anderson
(803) 545-3782
Email: Robert.Anderson@columbiasc.gov

Website: www.columbiasc.gov

Office Supplies, Printing Supplies, ID Supplies, General Automotive Equipment, Gasoline & Diesel, Computer Items, Printer Cartridges, Electrical Supplies, Equipment, Traffic Control Supplies, Signage, Paint, Asphalt Concrete, Safety Supplies, Hand Tools, Hardware Items, Cleaning Supplies, Printing Supplies, Office Equipment, Heavy Equipment, Spray Paint, General Building Maintenance Materials, HVAC Repairs & Maintenance, Door Hardware & Supplies, Roof Maintenance & Replacement, Janitorial Services, Painting & Supplies, Electrical Repairs & Materials, Plumbing Repairs & Materials, Environmental Testing, Carpet Replacement, Pest Control, Cleaning Supplies, Animal Medication, Animal Control Equipment, Uniforms, Animal Food, Specialty Foods (Rabbits, Gerbils, Ferrets, etc.), Surgical Supplies, Surgical Instruments

PUBLIC WORKS - FORESTRY AND BEAUTIFICATION

Sara Hollar, Deputy Public Works Director
(803) 545-3781
Email: Sara.Hollar@columbiasc.gov

Ms. Wendy Bell, Sr. Administrative Assistant
(803) 545-3860
Email: Wendy.Bell@columbiasc.gov

Website: publicworks.columbiasc.gov/forestry-and-beautification

COVID-19 PPE, Office Supplies, Small Power Equipment, Plant Material, Irrigation and Herbicide, Landscaping, Tree Removal and Pruning

SAFETY & RISK MANAGEMENT

Mr. H. Demetrius Rumph
(803) 545-4365
Email: Hubert.Rumph@columbiasc.gov

Ms. Wateka Smith
(803) 545-3935
Email: Wateka.Smith@columbiasc.gov

Website: www.columbiasc.gov

COVID-19/PPE Supplies, Surgical Masks, KN-95 Masks, N-95 Masks, Gaiters, Nitrile Gloves (all sizes), Face Shields, Hand Sanitizer (all types), Disinfectant Wipes, Disinfectant Spray, Building Disinfectant, Hospital Disposable Gowns, Thermometers, Temperature Control Devices/Equipment, COVID-19 Preventative Signage, Plexiglass Barriers, Social Distancing Signage

SOLID WASTE

Ms. Angel Putnam
(803) 545-3801
Email: Angel.Putnam@columbiasc.gov

Website: www.columbiasc.gov

Safety Supplies, Hard Hats, Gloves, Safety Glasses, Rakes, Shovels, Safety Vests, Rain Suits, Litter Containers, Litter Grabbers, Two-Gallon Water Coolers, Sanitation Products, Office Supplies

UTILITIES AND ENGINEERING

Ms. Michelle Brazell
(803) 545-3246
Email: Michelle.Brazell@columbiasc.gov

Website: columbiascwater.net

Office Supplies, Engineering Consulting Services, Printing Services, Construction, Appraisals

WASTEWATER MAINTENANCE

Mr. Jody Harley
(803) 545-3913
Email: Jody.Harley@columbiasc.gov

Website: columbiascwater.net

Fencing, Plumbing, Electricians, Small Hand Tools and Machinery, Hauling, Silt Fence Installation, Landscaping, Wildlife Control, Asbestos Removal, Tree Removal, Pre-engineered Construction Services

Community Partners

COLUMBIA METROPOLITAN AIRPORT

Ms. Lakisha Darby
(803) 822-7834
Email: L.Darby@flycae.com

Website: flycae.com/procurement-bids

Office Supplies & Equipment, Janitorial Services, Promotional Items, Lamps & Ballasts, Automotive/Lawnmower Parts, Oils/Lubricants/Fuel, Light Bulbs, HVAC Filters, First-Aid/Safety Supplies, Catering, Drug Testing

DOMINION ENERGY

Mr. S. Dallas Simmons
(804) 787-5978
Email: s.dallas.simmons@dominionenergy.com

Website: www.dominionenergy.com

Everything needed to provide reliable, affordable, and clean energy to our 7 million customers in 13 states.

RICHLAND COUNTY OFFICE OF SMALL BUSINESS OPPORTUNITY (OSBO)

Mrs. Erica Wade
(803) 576-1540
Email: Wade.eric@richlandcountysc.gov

Website: richlandcountysc.gov/osbo

General Contractors, Engineers, Architects, Traffic Controllers, Asphalt, Waste Management Haulers, DHEC Certified Haulers, Tree Trimmers

RICHLAND COUNTY SCHOOL DISTRICT ONE

Ms. Lashonda Outing
(803) 231-7033
Email: Lashonda.outing@richlandone.org

Website: www.richlandone.org/Page/306

Information on current solicitations can be found on Richland One's website: www.richlandone.org/Page/306

RICHLAND COUNTY SCHOOL DISTRICT TWO

Procurement
Email: procurement@richland2.org

Website: www.richland2.org

Office Supplies, School Supplies, Maintenance Supplies, Equipment, Various Maintenance Services, Textbooks, Educational Materials

SAVANNAH RIVER NUCLEAR SOLUTIONS

Mr. J. Alex Agyemang
1-800-888-7986
Email: SupplierDevelopment@srs.gov

Website: www.savannahrivernuclearsolutions.com

Gaskets and Gasket Materials, Plastics and Smear Cloth, Site-wide Janitorial Services, Plastic Suits, Miscellaneous Air Filers

SOUTH CAROLINA DEPARTMENT OF COMMERCE

Ms. Clarissa Belton
(803) 737-0416
Email: cbelton@sccommerce.com

Website: www.sccommerce.com

SCDOC procures goods and services for the following (this list includes but not limited to the following): catering services, consulting services, office supplies, photography services, printing/copying services, promotional supplies, translation services, and transportation services.

SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION (SCDOT)

Mr. Emmett Kirwan
(803) 737-0676
Email: KirwanEl@scdot.org

Website: www.scdot.org/business/business-landing.aspx

Supplies, Services, Information Technology, Consultant Services, Construction Services

VORTEX SERVICES, LLC

Ms. Mary Cate Cruce
(770) 864-3971
Email: mcruce@vortexcompanies.com

Website: www.vortexcompanies.com

Underground Utilities (Point Repairs, Manhole Installation, Fencing, Pavement, Restoration)

Technical Assistance & Business Development

BENEDICT COLLEGE WOMEN'S BUSINESS CENTER

Ms. Shauna Cooper, Interim Director
(803) 705-4641
Email: info@bcwbc.org

Website: www.bcwbc.org

Small, Women, and Minority-Owned Business Development and Small Business Technical Assistance Provider

CAROLINAS-VIRGINIA MINORITY SUPPLIER DEVELOPMENT COUNCIL (CVMSDC)

Mrs. Dominique Milton
(704) 549-1000
Email: info@cvmsdc.org

Website: www.cvmsdc.org

CVMSDC is an advocacy group designed to help minority business owners with certification, development, and connection to supply chain opportunities.

CITY OF COLUMBIA'S OFFICE OF BUSINESS OPPORTUNITIES

Mrs. Ayesha Driggers, Director
(803) 545-3955
Email: Ayesha.Driggers@columbiasc.gov

Website: obo.columbiasc.gov

Small Business Technical Assistance and Training, Title VI Compliance

Ms. Kalenna Ginyard
(803) 545-3960
Email: Kalenna.Ginyard@columbiasc.gov

Website: obo.columbiasc.gov

Small Business Technical Assistance/eBid Setup for Small Business Assistance, City of Columbia Citywide M/WBE Utilization

Ms. Cassandra Fletcher
(803) 545-4185
Email: Cassandra.Fletcher@columbiasc.gov

Website: obo.columbiasc.gov

Columbia Disadvantaged Business Enterprise (CDBE), Local Business Enterprise (LBE), Mentor Protégé Program (MPP)

Ms. Latonya Germany
(803) 545-3049
Email: Latonya.Germany@columbiasc.gov

Website: obo.columbiasc.gov

Columbia Disadvantaged Business Enterprise (CDBE), Local Business Enterprise (LBE), Mentor Protégé Program (MPP)

RICHLAND COUNTY OFFICE OF SMALL BUSINESS OPPORTUNITY (OSBO)

Ms. Erica Wade
(803) 576-1540
Email: Wade.Erica@richlandcountysc.gov

Website: www.richlandcountysc.gov/osbo

Small Local Business Enterprise (SLBE)

SOUTH CAROLINA COMMISSION ON MINORITY AFFAIRS

Mr. Andrew Smalls
(803) 832-8246 (office)/(803) 563-1977 (cell)
Email: asmalls@cma.sc.gov

Website: cma.sc.gov

Small and Minority Business Directory

SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION (SCDOT)

Ms. Barbara Beagles
(803) 737-6361
Email: Beaglesbd@scdot.org

Website: www.scdot.org/business/bus-development-dbe-certification.aspx

DBE Certification

SOUTH CAROLINA OFFICE OF SMALL AND MINORITY BUSINESS CONTRACTING AND CERTIFICATION (SMBCC)

Mr. Johnny Burch
(803) 734-5044 or (803) 734-5010
Email: Johnny.Burch@admin.sc.gov

Website: osmba.sc.gov

Minority Business Enterprise (MBE) or Woman Business Enterprise (WBE) Certification, Small Business Technical Assistance Provider

SOUTH CAROLINA SMALL BUSINESS DEVELOPMENT CENTER (SBDC)

Mr. Allen Brown
(803) 777-1020
Email: Browna89@mailbox.sc.edu

Website: www.scsbdc.com

Small Business Technical Assistance Provider

U.S. SMALL BUSINESS ADMINISTRATION (SOUTH CAROLINA DISTRICT OFFICE)

Ms. Angela Brewer
(803) 765-5907
Email: Angela.Brewer@sba.gov

Website: www.sba.gov/sc

SBA 8(a) Program, Federal Contracts

THE CITY OF COLUMBIA OFFERS A VARIETY OF PROGRAMS DESIGNED TO HELP SMALL, LOCAL, AND DBE FIRMS COMPETE SUCCESSFULLY FOR CITY CONTRACTS.

Mentor-Protégé Program (MPP)

The Mentor-Protégé Program (MPP) is designed to provide minority-owned, women-owned, and small business enterprises (M/W/SBE's) assistance and operational strategies that will improve their ability to compete in water-sewer and other construction projects with the City of Columbia. The City also seeks to increase the capacity and number of local firms competing for water/sewer capital improvement projects. The ultimate objective of the program is to develop M/W/SBE firms that are capable of participating in the industry as fully independent and viable firms.

Columbia Disadvantage Business Enterprise (CDBE)

It is the policy of the City that Disadvantaged Business Enterprises (DBEs) shall be afforded the opportunity to participate fully in its overall procurement process. The objectives of the CDBE Policy are to: (a) take specific steps to ensure non-discriminatory practices and results in the future and (b) fully involve CDBEs in the City's procurement process. The CDBE Utilization Policy shall be used when the City Manager has placed a mandatory CDBE subcontractor goal on a project. A Columbia Disadvantaged Business Enterprise (CDBE) is defined as (1) a certified business (2) that has an office in the Columbia-Orangeburg- Newberry Combined Statistical Area for one year; and (3) is a socially and/or economically disadvantaged business.

For More Information about MPP and CDBE, contact:



OBO Compliance

OBO Compliance Office

Office: (803)545-3950

OBCompliance@columbiasc.gov

The City of Columbia ("City") is determined to establish and firmly enforce a clear policy against discrimination in a City-related business on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age, or disability. As a result, the City has established policies to not engage in City-related business with firms that discriminate in their solicitation, selection, or treatment of vendors, suppliers, contractors, subcontractors, or business customers. These policies are the Commercial Non-Discrimination Policy and the Non-Discrimination Contracting Policy.

The City had a Disparity Study completed in 2006 that found minority and women owned businesses (MWBs) were substantially underutilized in prime contracting in a majority of procurements in the following areas: (1) construction, (2) architecture and engineering consultants, (3) professional services, (4) goods and supplies, and (5) other services. The 2006 Disparity Study also found that MWBs were substantially underutilized in subcontracting in a majority of procurements in those same five areas.

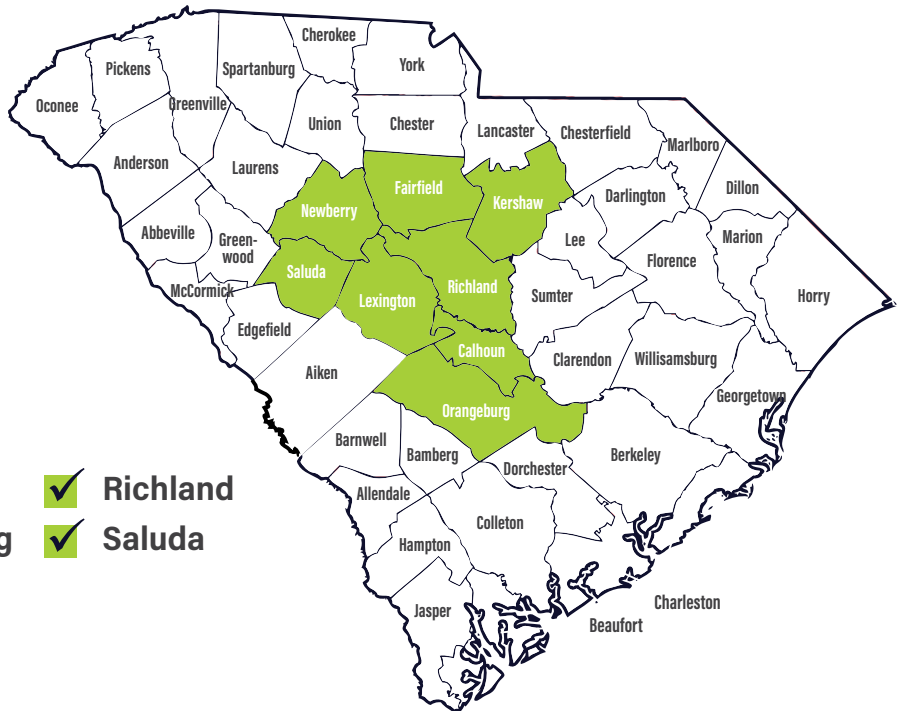
LOCAL BUSINESS PREFERENCE POLICY

The City of Columbia is committed to maximizing contracting opportunities for local businesses.

What's considered LOCAL?

Any business with a home office in the following counties:

- | | | |
|-------------|--------------|------------|
| ✓ Calhoun | ✓ Lexington | ✓ Richland |
| ✓ Fairfield | ✓ Orangeburg | ✓ Saluda |
| ✓ Kershaw | ✓ Newberry | |



How does the LBE work?

Generally, when services/products go out for bid, contracts are awarded to the lowest responsible and responsive bidder. For the purpose of determining the lowest responsible and responsive bidder on a contract, the City shall evaluate any bid submitted by an LBE by discounting its bid by up to 5% of its actual bid amount (up to a maximum dollar value not to exceed \$500,000). If the 5% discount results in an LBE bidder being ranked as the lowest responsible and responsive bidder, then the LBE bidder will be given the opportunity to accept the contract award at the same dollar amount bid by the lowest non-LBE bidder. (LBEs competing for professional service contracts qualify for 5 additional points in the evaluation of their submittals.)

When does it apply?

Generally, the LBE preference applies to contracts over \$5,000.

For more specific information regarding the LBE Program, contact:



OBO Compliance

OBO Compliance Office

Office: (803)545-3950

OBCompliance@columbiasc.gov

BECOMING A REGISTERED SUPPLIER USING THE EBID SYSTEM

WHAT IS EBID?

- An online bidding system which eliminated traditional paper bids and replaces them with an electronic process via the internet
- Utilized for vendor management
- The general public is able to view current and cancelled bids; however, to submit a bid one must be registered

HOW DO YOU BECOME A REGISTERED VENDOR?

1. Go to <https://columbiasc.ionwave.net>
2. Click on supplier registration
3. Enter in your Company name and phone number, then click Next.
4. Review & accept the terms & conditions by checking the box, then click Next.
5. Complete all fields. One is not able to proceed forward until all fields marked with an asterisk are complete.

Under User Information, the password MUST be 8 characters long including a special character i.e : #, @,

Click Save and Next

6. A verification email will be sent to your email

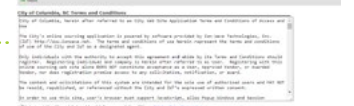
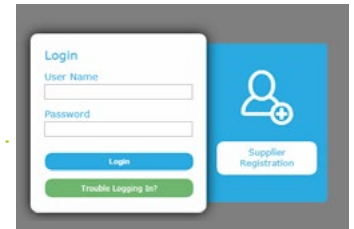
After receiving the email, please follow the instructions to continue the registration process using the **USER NAME** and **PASSWORD** created from Step #5.

WHAT ARE COMMODITY CODES?

- Defined as a system of words and numbers designed to identify and list commodities or services by classes and subclasses
- It is important to register your account with the correct codes so you will be automatically notified of any new solicitation that pertains to the services your company provides

SPECIAL CLASSIFICATIONS

- Under Choose One Classification, you can select the classification that describes who is the primary owner of your business. Only choose the classification of the sole owner of the business. If your business has more than one owner, choose the classification based on the owner who owns 51% or more of the business.
- Under Choose All That Apply, select the active DBE (Disadvantaged Business Enterprise) Certification that your company has. When you select a certification, please provide proof of that certification (copy of certification or copy of letter from certifying entity). If you do not have any of the certifications listed, select None of the above classifications apply to my business.





We Are Columbia

DANIEL J. RICKENMANN, MAYOR

CITY OF COLUMBIA'S MINORITY BUSINESS ADVISORY COUNCIL.

Greg Davis, Director & Chairman - SC Department of Transportation
Jimmy Chao, President - Chao and Associates, Inc.
Todd Corley, Co-Owner - Corley Construction
Cynthia Hardy, President - OnPoint Media, LLC
Karen R. Jenkins, President/CEO - KRJ Consulting, LLC
Anthony Lawrence, Managing Principal - MOTA Design, Construction, Development
Dr. Louis Lynn, President - ENVIRO AgScience
Vanessa Mota, Owner - Mota Enterprises, LLC
Terris S. Riley, Principal - NewVenue Technologies, Inc.
Ronald Taylor, Contractor - Taylor Brothers Construction Company
Roscoe Wilson, Jr., CEO - RC Wilson Group
Allen Brown, Midlands Coordinator and Business Consultant - South Carolina Small Business Development Center
Kadenia Williams Jarvis, Founder & Chief Financial Officer - Jarvis Financial Services, LLC

TERESA WILSON, CITY MANAGER

CITY MANAGER'S MENTOR PROTÉGÉ PROGRAM ADVISORY COUNCIL

Janet Deep, 4D Engineering
Wayne Bye, McClam & Associates, Inc.
Adrian Williams, Atlantic South Consulting
Marguerite McClam, Palmetto Engineering Group
Karen Winslow-McClam, G.H. Smith Construction
Tom Haselden, AECOM
Cheryl Goody, Lake Murray Utility
Todd Corley, Corley Construction
Calvin Wise, CASE Consulting



We Are Columbia
